

**HSA General Membership Meeting Minutes**

**Recorded by Deanne Harder (Secretary)**

**Thursday, October 13, 2022, 6:30pm**

HSA Board Member Attendees: Amanda Mihalek, Karen Feucht, Tom Kloskey, Deanne Harder

HSA Board Members/Principal/Associate Principal not in attendance: Mr. Matt Stich

Other Attendees: Kelly Soik, Allison Blau, Julie Cordero, Ms. Kathryn Berg, Ms. Emily Barber

1. Amanda Mihalek called the meeting to order at 6:30 PM and welcomed everyone to the meeting with a president greeting
2. Mrs. Angela Patterson provided the Principal's Message
   1. Tornado Warning Shelter in Place Update: Staff and students took shelter in the designated areas in the building and did a great job of making sure all protocols were followed and everyone was safe
   2. Literacy Program: Staff is taking on and learning/implementing the new literary program to expand students’ mastery
   3. Parent/Teacher Conferences: Scheduled for October 25th and November 2nd
   4. Holiday Party: Scheduled for Friday, October 28th. Staff will communicate exact times/needs with families & reminder for costumes – students should not wear, but bring costumes to school, costumes that include extreme blood/gore are not allowed, nor our weapons
3. Current Budget Review provided by Tom Kloskey
   1. Fun Run: Couple of weeks/month for check for online sales
      1. Julie Cordero provided a donation update
   2. 4th of July event Fundraiser check: 4 times amount and was deposited
      1. Ms. Kathryn Berg & Ms. Emily Barber volunteered 3rd grade to run the bar next year for the 4th of July fundraising event – 2023
   3. Spirit Wear: Mrs. Angela Patterson suggested doing a Fall mini online sale and keep it simple with t-shirts and sweatshirts & have a sample table at the bookfair; in Spring do spirit wear sale in person at the bookfair
      1. Karen Feucht to email Teana Legath
   4. Bus Reimbursements
   5. Beach Party from 2021-2022 school year reimbursement requests received in Fall 2022 well after books closed so 2022-2023 will “look” over budget and 2021-2022 will “look” under, but funds were available for the reimbursements in the budget
   6. Chess Club – get the district to help find someone to run the club
      1. Julie Cordero is going to gauge what they find
   7. Establish Agency Fund with the Education Foundation of New Berlin (EFNB)
      1. Our funds would go into a larger investment pool to get more interest and dividends than the current interest rate is providing; currently earn about $15 in interest
      2. Procedures for accessing funds would be put into place and lump sum of $40,000 would be put into secure reserve so there is less risk from a money management perspective
         1. Karen Feucht motioned to move HSA funds into Agency Fund
         2. Amanda Mihalek seconded
         3. Unanimously approved for HSA to establish an Agency Fund with EFNB
4. Committee Reports were provided by Karen Feucht
   1. Fun Run
      1. Met fundraising goal of $50,000
      2. School-wide Assembly reward to be held on 10/24/22 by Half Twisted Half Knot
      3. Brittany is staying on as Chair for next year
      4. Wrap-up meeting scheduled for 10/27/22
   2. Scholastic Book Fair
      1. Fall is December 7th – 14th and Spring is TBD
      2. Wish Lists for Teachers – Encourage teachers to complete; market that we did buy out of teachers’ wish lists last year
   3. Dining for Dollars – provided by Kelly Soik
      1. Chipotle – 10/26/22
      2. Cousins – 11/16/22
      3. Portillos – 12/14/22
      4. Culver’s – Look at doing in Jan./May
      5. New Ideas shared:
         1. Qdoba (Ms. Barber has a contact she is reaching out to)
         2. Starbucks
         3. I-Hop
         4. Panera
         5. Texas Roadhouse
         6. Firehouse Subs
         7. Food Truck (Amanda Mihalek has names and will share them with Kelly Soik)
   4. Trunk or Treat
      1. Scheduled for 10/28/22
   5. Dance & Theater
      1. Early opening time for SPED?
5. Co-Curriculars presented by & vote ran by Karen Feucht
   1. Battle of the Books – 3rd Grade
   2. Battle of the Books – 4th Grade
      1. 3rd & 4th Grade Battle of the books motion to approve by Tom Kloskey
      2. Motion seconded by Amanda Mihalek
      3. Unanimously approved for above Battle of the Books 3rd & 4th Graded requests to be approved
   3. Battle of the Books – 5th/6th Grade
   4. Mindful Movements
   5. 6th Grade Talent Show
      1. Motion to approve all the above co-curricular requests by Julie Cordero
      2. Amanda Mihalek seconded the motion
      3. Unanimously approved for above co-curricular requests to be approved
         1. Amanda Mihalek will send approvals to approved co-curricular requests
         2. Additional Notes:
            1. For April – get Co-curricular requests by Spring for next Fall & get guidelines for requests
            2. Create a spreadsheet for staff funding/tracking requests so those approved can be tracked for invoicing
6. Committee Chair List
   1. Open Committees
      1. Artist in Residence
         1. Open position for 2022-2023
      2. Printer Cartridges
         1. Open position for 2022-2023
7. Executive Positions Secretary Vote
   1. Deanne Harder – introduction
   2. Vote (run by Karen Feucht)
      1. Motion to induct Deanne Harder as Secretary by Karen Feucht
      2. Tom Kloskey seconded the motion
      3. Unanimously approved for new HSA Secretary to be Deanne Harder
8. New Business
   1. Popcorn Popper Sign-up/New Machine to be discussed at the next Executive Meeting
9. No additional new business to discuss
   1. Next three (3) HSA Meetings are planned for:
      1. January 26, 2023 6:30pm Ronald Reagan Library (in person)
      2. March 16, 2023 6:30pm Ronald Reagan Library (in person)
      3. May 18, 2023 6:30pm Ronald Reagan Library (in person)
10. Mrs. Angela Patterson motioned to adjourn the meeting at 7:30 PM
    1. Amanda Mihalek seconded the motion
    2. Meeting adjourned at 7:30 PM

Next Meeting: Thursday, January 26, 2023 at 6:30 p.m., Ronald Reagan Library